



Position title	Project Leads- Lifehouse Oncology Information System (LOIS)
Position number	<p>2011-05 – 18 positions</p> <ul style="list-style-type: none"> • Nursing Lead • Pharmacy Lead • Patient Engagement Lead • Patient Management/Referrals Lead • Waitlist/Scheduling Lead • Day Surgery /Theatres Lead • Health Information/Document Imaging • Patient Billing lead • Clinical Trials/Data Management Lead • Reporting/Dashboards Lead • Change Manager/Transformation Lead • Business Analyst • Projects Co Ordinator • Integration Architect/Integration Specialists • Technical Lead • Trainers/Genius's
Manager position title	eMR Project Manager ICT Technical Consultant
Direct reports	Nil
Employment status	<input checked="" type="checkbox"/> fixed term contract (2 years)
Work pattern	<input type="checkbox"/> full time /part time (to be negotiated)
Our organisation	<p>The Chris O'Brien Lifehouse at RPA aims to achieve lasting change in the way we treat and prevent cancer in Australia, by bringing together all the elements of cancer research, treatment, care and support within one centre of excellence. We will offer the latest research and technology, advanced medical and complementary therapies, as well as emotional support and sanctuary all in one place. We will turn new discoveries into better cancer care for our patients. We want to make things easier for people with cancer, their friends, families and carers. We aim to put people first so that those diagnosed with cancer no longer feel alone negotiating the many confusing elements in dealing with their illness.</p> <p>Our vision drives us and underpins everything we do. We are a team of people working together to be a source of energy, innovation, inspiration, knowledge, guidance and support. Lifehouse is not just about building a new facility. Moreover it is about creating a new organisation. It is an independent not for profit public benevolent organization focused on the delivery of cancer care and research for the benefit of the community and the next generation of clinicians and researchers. The path ahead is an exciting one, the construction of our new building has begun will open its doors in 2013.</p>
Our vision	Transforming cancer treatment for Australians through an environment thriving on discovery, research and uncompromising care
Our mission	To improve the quality of life for Australian cancer patients, carers and their families by advancing the understanding, diagnosis, treatment, care, cure and prevention of cancer.



Our values	Empowerment – enabling independence and confidence Discovery – innovative research, inspiring hope Nurture – cultivating compassionate support Respect – honouring dignity, embracing diversity Collaboration – working together, driving excellence
Position purpose	
Key Result Areas	Key Accountabilities <ul style="list-style-type: none">• To proactively meet all project deliverables to achieve the GO LIVE of an electronic medical record for the patients and staff of Lifehouse• End-to-end accountability for project outcomes Key Activities <p>Analysing and developing clinical business requirements and specifications for Patient Billing, Patient Management ,Medications Management, Health Information, Document Imaging, Scheduling, Clinical Pathways, Patient Portals, Clinical documentation, Order entry and Results reporting , data management and reporting</p> And specifically for your area of expertise <ul style="list-style-type: none">• Analyse the selected oncology clinical information system vendor solution, identifying any gaps and developing resolutions for solution gaps.• Co-ordinate and support the implementation planning, project management and implementation of your solution• Establish and Lead your solution working parties• Actively participate in program governance• Undertake current and future process mapping, analysis and issue resolution• Coordinate and facilitate your solutions component design, build and test activities• Assist Project Manager and the technical Team in overseeing the development of the security models, structures and business in line with standards as determined by the enterprise architecture• Lead the development of policies, procedures and work instructions for your solution• Lead the development of training material for your solution• Assisting in the planning of operational services for the clinical informatics unit with specific focus on your solution• Work with other solutions experts and technical teams to deliver a seamless experience for the staff and patients• Monitoring the acceptance and take up of the solution and ensure ongoing quality and support is available• Participate in Post Implementation Reviews



Qualifications, knowledge, skills, behaviours or experience

Essential

Business/Clinical

Clinical or Informatics qualifications (Nursing, Pharmacists, Medical, Allied Health, Patient Administration, Health Information Management, Data Quality, Integration Architect and Reporting)

Demonstrated experience working within a Clinical Information Technology project within the health sector to deliver outputs and meet agreed deadlines

Demonstrated understanding of the use of electronic medical records as they relate to clinical processes and the ability of e-health records to contribute to improved outcomes for patients and more efficient clinical practice

Advanced communications skills including presentation, verbal and written skills. This includes the ability to effectively interact with senior clinicians and the executive

Strong stakeholder experience in relationship management, facilitation and consensus building and be a confident public speaker

Excellent analytical and problem solving skills

Attention to detail, a collaborative spirit, and a readiness to learn

Technical Roles

Technical Lead

5-10 years' experience of leading successful technical infrastructure projects

Experienced in working in dynamic and fast paced environments

Proven track record of delivering complex projects on time and within budget

Extensive experience in the end to end delivery of complex projects involving VOIP, Collaboration, Routing, Switching and/or datacentre infrastructure.

Experience and understanding of testing within a software development lifecycle and sound knowledge and skills of release management.

Sound configuration management experience including version control and defects management.

Demonstrated experience in establishing an ICT service , with ITIL principles, Incident Management, Problem Management and Customer Service

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Advanced communications skills including presentation, verbal and written skills. This includes the ability to effectively interact with senior clinicians and the executive

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Attention to detail, a collaborative spirit, and a readiness to learn

Integration Lead

5+ years experience in application integration solution development and architecture, preferable large scale within complex health organisations.

Strong leadership experience for all components of application development projects, i.e. estimation, design, build, test and implementation

Collaborate with applications teams to deliver interfaces that best utilise the Integration platform.

Excellent database and database querying tools experience

Demonstrated understanding of the use of electronic medical records as they relate to clinical processes and the ability of e-health records to contribute to improved outcomes for patients and more efficient clinical practice

Advanced communications skills including presentation, verbal and written skills. This includes the ability to effectively interact with senior clinicians and the executive

Strong stakeholder experience in relationship management, facilitation and consensus building and be a confident public speaker

Excellent analytical and problem solving skills

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Test Analyst

A minimum of 3 -5 years of experience in the full testing lifecycle

Proven experience in managing testing, including setting strategy, direction and execution of medium to long term initiatives

Hands on experience in test automation

Experience and knowledge in working in an Agile software delivery methodology

Capacity planning to ensure that the test function is adequately resourced and equipped both from a capacity perspective as well the right tools and licenses.

Excellent stakeholder management skills in dealing with a variety of peers from different IT and



	<p>Business functions.</p> <p>Technology Specialist</p> <p>Providing an amazing, personalised experience to each and every Lifehouse stakeholder</p> <ul style="list-style-type: none"> • In collaboration with the CIO, ICT Program Managers and Human Resources develop the ICT Customer experience Strategy and supporting materials (DVD's, Webinars) • In conjunction with clinician and patients develop the solution/product roadmap for Lifehouse • Translating “techno-speak” into layman’s terms. • Assist in developing complete solutions based on clinicians specific needs and work with Technical Lead and Test Managers to ensure adequate testing • Actively assist the eMR Project Team in ensuring the timely delivery, installation and testing of devices. • Assist in the development of project training and support services and associated documentation • Lead the establishment of the Lifehouse Genius’s at GO LIVE and supporting infrastructure and documentation • Educate and motivate Clinicians about future Lifehouse solutions • Participate in Program Governance and establish specific working groups when required • Participate in ongoing training and development • Participate and contribute to development of Patient Portals and Clinician Dashboards (Landing pages) • Attention to detail, a collaborative spirit, and a readiness to learn
Desirable	<p>Business Analysis Qualifications – eg Six Sigma</p> <p>Independently prioritise workload, manage time and collaborate with a highly skilled team to deliver a portfolio of projects.</p> <p>Must be self-motivated and can operate with minimal supervision.</p>

Pre-employment checks required	
Identity check	✓ identity check – 100 points validation is a requirement for all roles
Eligibility to work in Australia	✓ eligibility to work in Australia check is a requirement for all roles
Qualifications and credentials check	<input type="checkbox"/> qualifications and credentials check is a requirement for all medical and clinical roles
Criminal history check	<input type="checkbox"/> required ✓ not applicable
Working with children check	<input type="checkbox"/> required ✓ not applicable
Working with aged check	<input type="checkbox"/> required ✓ not applicable
Department	<input type="checkbox"/> senior leadership team <input checked="" type="checkbox"/> project team <input type="checkbox"/> clinical operations <input type="checkbox"/> medical operations <input type="checkbox"/> functional support (IT, HR, legal, fundraising, communications, marketing, finance, procurement etc)